



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, February 22, 2016**

Present:

Mayor Brandt
Trustee Grujanac
Trustee McDonough
Trustee Leider
Village Attorney Simon
Chief of Police Kinsey
Public Works Director Woodbury
Assistant Public Works Director/Village
Engineer Dittrich

~~Trustee Feldman~~
Trustee Hancock
Trustee Servi
~~Village Clerk Mastandrea~~
Village Manager Burke
~~Finance Director/Treasurer Peterson~~
Community & Economic Development
Director McNellis

ROLL CALL

Mayor Brandt called the meeting to order at 7:42 p.m. and Village Manager Burke called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the February 8, 2016 Committee of the Whole Minutes

The minutes of the February 8, 2016 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion of Award of Bid to Nettle Creek Nursery, Inc., Morris, Illinois in the Amount of \$223,450 for ITEP Stage 1–Rt. 22 Median Landscaping (Village of Lincolnshire)

Public Works Director Woodbury provided a summary and background of an award of bid to Nettle Creek Nursery, Inc. in the amount of \$223,450 for ITEP Stage 1 – Route 22 median landscaping. Public Works Director Woodbury noted this grant is a matching grant administered by the Illinois Department of Transportation (IDOT). The entire amount would be paid by the Village upfront and IDOT would reimburse the Village a portion after the work has been completed.

Trustee Hancock asked if there was any idea of the time frame regarding reimbursement from IDOT. Assistant Public Works Director/Village Engineer Dittrich stated once the Village pays the contractor, a request for reimbursement will be sent to IDOT. Assistant Public Works Director/Village Engineer Dittrich noted in working with IDOT in the past, he has not seen any delay in the turnaround of reimbursement; typical time-frame would be 60 – 90 days.

Village Attorney Simon asked if it was a Federal Grant and stated if it is a Federal Grant, the state has passed appropriations for past refunds. Village Manager Burke confirmed it is a Federal Grant but the state is the conduit for administering the grant.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Consideration and Discussion of Award of Bid to All American Exterior Solutions, Lake Zurich, Illinois in the Amount of \$529,000 for Replacement of Village Hall Roof

Public Works Director Woodbury provided a summary and background of a request to award of bid to All American Exterior Solutions in the amount of \$529,000 for the replacement of the Village Hall roof.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.13 Consideration and Discussion of Conceptual Park Amenities for Proposed Pocket Park within the Lincolnshire Downtown (Village of Lincolnshire)

Village Manager Burke noted staff contemplated constructing the improvements when the construction on the remaining lots in the downtown area took place, but since the formal petition for any potential tenants in the downtown has not come forward, part of the discussions during the 2016 budget was to move forward with the pocket park as originally planned.

Assistant Public Works Director/Village Engineer Dittrich presented the conceptual park amenities for the proposed pocket park within the Lincolnshire downtown previously presented to the Park Board.

Trustee Hancock stated his opinion was that due to the location and how much use this would get, this was not something the Village has to spend money on at this time. Trustee Hancock stated he would be more interested in waiting to see if the development takes place.

Trustee Leider asked for some background due to his newness on the Board. Village Manager Burke provided background related to the pocket park noting money for the project is budgeted from Park Development Funds. Mayor Brandt provided additional background and the desire of the condominium residents in the area for the park. Village Manager Burke noted the pocket park was accounted for in park development fund in the budget, which are funds derived from impact fees dedicated to this type of improvement.

Village Manager Burke stated the report presented would be the documents used to prepare bids for the project, and once the

construction of the park was bid, the project would come back before the Board for approval to formally move forward with construction.

There was a consensus of the Board for staff to move forward with the bid process.

3.2 Finance and Administration

3.3 Public Works

3.4 Public Safety

3.5 Parks and Recreation

3.6 Judiciary and Personnel

3.61 Consideration and Discussion of Proposed Amendments to Village of Lincolnshire Village Code Pertaining to Automatic Amusement Device Licensing (Village of Lincolnshire)

Chief of Police Kinsey provided a summary of the proposed amendments to Village Code pertaining to automatic amusement device licensing to add taverns to the list of permissible premises; not limit the number of devices a tavern may license; and eliminate the \$1,000 supplier's license fee, substituting a \$250 license fee for an applicant and raising the fee for individual device decals to \$75.

Trustee McDonough noted the proposed change is related to Emporium and suggested changing the Emporium from tavern to restaurant in order to avoid changing the code. Chief of Police Kinsey noted when Emporium came before the Board initially; they did not want to be required to serve food. Village Attorney Simon stated a restaurant is limited to eight machines, and Emporium has more than eight devices on site. A conversation regarding Emporium's original request as a tavern ensued.

Trustee Hancock asked why the fee change is being proposed. Chief of Police Kinsey stated the current code is written more towards a supplier's license and paying an additional fee per decal for each device. This approach largely only applies to Regal Cinema. However, the new Emporium site retains ownership of their amusement devices. Trustee Hancock asked why the fee per unit was increased. Chief of Police Kinsey stated the fees were increased to be more in line with surrounding communities. The proposed fees were briefly discussed.

Trustee McDonough noted concern video gaming would be allowed. Village Attorney Simon noted the Village has discussed this matter previously and taken action to specifically prohibit video gaming.

Trustee Hancock asked if there are additional costs related to Police

staff regarding current devices. Chief of Police Kinsey noted the Police Department receives an inventory and location of the games and visits the site to attach the decals directly on each machine from the inventory. Trustee Hancock asked if the Police are going in periodically to see if the machines are working properly. Chief of Police Kinsey stated staff is not currently checking to see if the machines are working properly but could if this is the request of the Board.

Trustee Leider stated he is in approval of the proposed changes and if the desire is to pro-rate the fee this could be an option. Trustee Hancock stated he welcomes the new business and would not like to add the additional fee currently. Village Manager Burke suggested discussing the fees during the next budget year. After a brief discussion of the fee structure and the elimination of the supplier license requirement, there was a consensus to approve the proposed changes as is.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

4.0 UNFINISHED BUSINESS

4.1 Branding

Trustee McDonough asked if branding was still ongoing. Mayor Brandt noted Erin Rice would be presenting to the Board in the near future.

5.0 NEW BUSINESS

6.0 EXECUTIVE SESSION

Trustee McDonough moved and Trustee Grujanac seconded the motion to go into Executive Session for the purpose of discussing Pending or Imminent Litigation. The roll call vote was as follows: AYES: Trustees Leider, McDonough, Servi, Hancock, and Grujanac. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried and the Board went into Executive Session at 8:15 p.m. and came out of Executive Session at 8:26 p.m.

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Hancock seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:27 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Bradly J. Burke
Deputy Village Clerk